

AMANDA BORGES DE SOUZA ALMEIDA

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Minas Gerais, Brazil

A professional with hands-on experience in audiovisual production, both in studio and on location. Currently working as a Junior Audiovisual Producer at AutoPapo. Skilled in organizing filming schedules, video editing, social media management, and scriptwriting. Passionate about cultural and collaborative projects in the film and audiovisual industry.

EDUCATION

Pontifical Catholic University of Minas Gerais (PUC Minas)

Bachelor's Degree in Social Communication – Cinema and Audiovisual

2021 – 2024

PROFESSIONAL EXPERIENCE

AutoPapo Minas Gerais, Brazil

Audiovisual Production Intern (Jan 2024 – Dec 2024)

Junior Audiovisual Producer (Jan 2025 – Present)

- Organized filming schedules and production timelines.
- Produced video content for social media and institutional communication.
- Assisted in writing scripts for digital videos.
- Analyzed social media trends and audience engagement.
- Recorded video and audio both in studio and on location.
- Edited audiovisual materials for digital distribution.

PUC Minas – Audiovisual Laboratory

Audiovisual Lab Monitor (Feb 2023 – Jul 2024)

- Assisted in video and audio capture during practical communication courses.
 - Supported students and professors in operating audiovisual equipment (DSLR cameras, lighting, recorders, and microphones).
 - Helped maintain and organize technical equipment.
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CULTURAL AND CREATIVE PROJECTS

AAPCINE -Support for Independent Film and Audiovisual Producers in the Municipality of Contagem and Region (2023 - present)

- Mediation at the Cidadelas film club and in special sessions in schools
 - Social Media at the 1st Contagem Film Festival Audiovisual
 - Do audiovisual workshop in public schools in Contagem
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ADDITIONAL COURSES

- *SEO and Content Marketing - Santander Open Academy*
- *Imaginary Worlds: Creation of Fantastic Scripts – Feerum Lab*
- *Foley Workshop – Sesc Glória Cultural Center (ES)*
- *Acting Workshop – Espaço Cênico, Rick Alves Acting School*

SKILLS

- **Organization:** Ability to manage multiple tasks and use productivity tools efficiently
- **Teamwork:** Strong experience in effective team collaboration.
- **Software:** Proficient in Adobe Premiere, Adobe Photoshop and Adobe After Effects
- **Creative Writing** and storytelling.
- **English:** Intermediate (B2 – EF SET Certification).