

AMANDA BORGES DE SOUZA ALMEIDA

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Minas Gerais, Brazil

EDUCATION

Pontifical Catholic University of Minas Gerais (PUC Minas)

Bachelor's Degree in Social Communication – Cinema and Audiovisual

2021 – 2024

PROFESSIONAL EXPERIENCE

AutoPapo Minas Gerais, Brazil

Audiovisual Production Intern (Jan 2024 – Dec 2024)

Junior Audiovisual Producer (Jan 2025 – Present)

- Organized filming schedules and production timelines.
- Produced video content for social media and institutional communication.
- Assisted in writing scripts for digital videos.
- Analyzed social media trends and audience engagement.
- Recorded video and audio both in studio and on location.
- Edited audiovisual materials for digital distribution.

PUC Minas – Audiovisual Laboratory

Audiovisual Lab Monitor (Feb 2023 – Jul 2024)

- Assisted in video and audio capture during practical communication courses.
 - Supported students and professors in operating audiovisual equipment (DSLR cameras, lighting, recorders, and microphones).
 - Helped maintain and organize technical equipment.
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CULTURAL AND CREATIVE PROJECTS

AAPCINE -Support for Independent Film and Audiovisual Producers in the Municipality of Contagem and Region (2023 - present)

- Mediation at the Cidades film club and in special sessions in schools
 - Social Media at the 1st Contagem Film Festival Audiovisual
 - Do audiovisual workshop in public schools in Contagem
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ADDITIONAL COURSES

- *Imaginary Worlds: Creation of Fantastic Scripts* – Feerum Lab
- *Foley Workshop* – Sesc Glória Cultural Center (ES)
- *Acting Workshop* – Espaço Cênico, Rick Alves Acting School

SKILLS

- **Organization:** Ability to manage multiple tasks and use productivity tools efficiently
- **Teamwork:** Strong experience in effective team collaboration.
- **Software:** Proficient in Adobe Premiere and Adobe Photoshop.
- **Creative Writing** and storytelling.
- **English:** Intermediate (B1 – EF SET Certification).